



**Governor's Commission on Service and Volunteerism
Meeting Minutes
September 28, 2015
Arizona Department of Environmental Quality
Phoenix, Arizona**

A regular meeting of the Governor's Commission on Service and Volunteerism was convened on September 28, 2015, in Room 3175 Conference Room, Arizona Department of Environmental Quality in Phoenix, Arizona. Present and absent were the following members of the Governor's Commission on Service and Volunteerism.

Present	Absent	Other
Robert Ashcraft Tyler Butler Larry Clausen Donna Davis Alex Gabalon Ryan Gudin Renee Levin Emily Litchfield Daniel Gregory Chianne Hewer Jennifer Lane Michael Montelongo Donna Martin Donna McBride Jennifer McMahon Sarah Pacheco Ashley Ragan Brad Sackrider Thomas Winkel Paula Wright Kimberly Will	Kate Gallego Aimee Rigler Kay Schreiber	Staff Kayleigh Larkins Jennifer Luke Bob Shogren Guests Pam Betz, Betz and Company Sue Carter Kahl, Points of Light Lori Jean Mantooth, Points of Light Lucia Causey, East Valley Assistance League Tracy Gibbs Sullivan, United Way of Tucson and Southern Arizona Neill Minish – CNCS Ellen Potts, United Way of Tucson and Southern Arizona Jackie Wasik – CNCS

A. Call to Order

Chair Donna Davis called the meeting to order at 1:08 a.m.

B. Welcome and Introductions

Chair Davis, provided a welcome and asked all attendees to introduce themselves. Quorum present.

C. Approval of Minutes for the June 25, 2015 Meeting

Commissioner Dan Gregory moved to approve the minutes of the June 25, 2015 Commission meeting. Commissioner Ryan Gudin. Motion carried unanimously. **(4.1.15)**

D. Presentation – Service Enterprise Hub

Lori Jean Mantooth and Sue Carter Kahl from the Points of Light Institute provided a presentation that included a video. Essentially, a Service Enterprise maximizes skills of volunteers to build the capacity of the organization, which leads to sustainable programming. Service Enterprises use volunteers at every level of organization.

E. Arizona National Service Partner Update

Corporation for National and Community Service (CNCS) State Office Director Kimberly Will provided an update of the activities of the CNCS State Office. Ms. Will discussed the basics of national service programs. Additionally, Ms. Will provided information on the Employers of National Service program and asked that Commission members consider reaching out to a corporate, government, or nonprofit Employer to join in the initiative.

Director Shogren provided a brief update on the upcoming Commission activities including Arizona State Fair Service Saturday and the Arizona Summit on Volunteerism and Civic Engagement to be held in November.

E. AmeriCorps State Update

AmeriCorps Program Administrator Jennifer Luke provided a brief update on AmeriCorps programmatic reporting for the third quarter of the 2014-2015 program year. Governor's Accounting Office Grants Auditor provided a brief summary of AmeriCorps financial reporting for the same period.

E. Business

Director Shogren discussed the plan to offer to the public an AmeriCorps grant-making process aligned with the national CNCS grant-making processes so that Arizona can take advantage of the annual national competition for AmeriCorps funding. Historically, the Commission has advanced applications to this national competition once every three years. By utilizing this practice, the Commission may be able to leverage additional AmeriCorps program funding for Arizona and add a new dynamic to the competition for organizations at the state level.

Briefly, the tentative plan for the development of the State Service Plan was reviewed, which proposes three main components of outreach activity: 1) Online survey; 2) Focus Groups; and 3) Commissioner interviews with GOYFF stakeholders. In the coming weeks, Director Shogren will work to secure a partnership with ASU Lodestar Center for Philanthropy and Nonprofit Innovation to assist with the development of the survey, interview questions, focus group format, analysis of results, and the development of recommendations, as well as publishing a full written report.

F. Other Updates

Summit on Volunteerism and Civic Engagement

Again, Director Shogren mentioned the progress with the development of this year's Summit.

G. Next Commission Meeting

- The next meeting of the Commission is scheduled for Thursday, November 5, 2015 at ASU West.
- Agenda Ideas: None presented.

K. Call to the Public

Commission Chair Davis made a call to the public. No members of the public responded.

L. Adjournment

Commissioner Dan Gregory moved to adjourn the meeting. Commissioner Emily Litchfield seconded. Meeting was adjourned at 2:46 p.m.

Dated this 30th Day of June, 2015

Respectfully Submitted by:

Jennifer Luke

Governor's Office of Youth, Faith and Families